

Flushing Sailing Club CIO

Charity No 1182993

Minutes of the Trustees meeting held at the Clubhouse on 7th September 2022.

Present were Peter Harvey (Chair), Gaye Slater (Commodore), Jeanette Hill, Dave Owens, Mike Hutchinson, Melanie Franks.

In attendance David Mitchell, Sue Clark.

1. **Apologies** from Barry Kelly.
2. **Minutes** from 1st June 2022 were agreed.
3. **Pontoon Project** (DO gave an update of the pontoon project):
 - Tim Mander, (Structural Engineer), has agreed to join the Pontoon Project team.
 - The latest plan will be for a 25m bridge to go to the pontoon from the end of the quay.
 - Natural England have visited the site and have been given all of the technical data.
 - We have been offered 3 used 15m pontoons, (approx. £160,000 new), but we will need to get a diving engineer to look at them to ensure that they are OK.
 - There are still decisions that need to be made that will affect the overall price, such as size of the pontoon and method of anchoring. The 3 main options are, (costs are approximate);
 - a) 30m new pontoon using chain and anchor - £353,000
 - b) 50m free pontoon using chain and anchor - £347,000
 - c) 50m free pontoon using Cflex - £450,000
 - We are hopeful of several in-kind sponsors that will help us with some of the costs.
 - An updated Club Development Plan is important, (MH offered his assistance).
 - Consultation with Neighbours, Trefusis Estate and Members need to be made that will stress the benefits of the project such as less village traffic, easier access to the Club by water as there will be parking for boats and tenders, disability access and long term future of the Club.
 - To proceed to the next stage of application will require a commitment of £15,000. The Trustees agreed that we should recommend to the Management Committee that we should proceed to the next stage with option b).
4. **Xero Implementation**
 - Xero is now being successfully used by our Treasurer Barry Kelly.
 - It was suggested that we find out how much time is saved by the new system.
 - There are additional things that can be done to make things easier such as getting a Club credit card or using an app that will photograph receipts to pass on to the Treasurer.
5. **Website Implementation**

- The website will be available for the editors to update from next week.
- We now need to agree what systems will be used to allow Members to renew membership.
- It was recommended that we use GoCardless to process the money as it works well with our new accounting system Xero.

6. Management Committee Successors

- We still have no replacements for the Management Committee Members who will be standing down in March.
- GS and MF have produced a chart that lists the tasks that need to be done in the hope that we can get volunteers to take on specific roles or pay someone to do them.
- It was suggested that the Club Development Plan could identify the roles with the possibility of changing job descriptions.
- If the plan is to pay staff, we will need to produce a budget.

7. Club Sponsorship

- Pendennis is taking over the Charlie Choak Series.
- We have been approached by other potential sponsors and so we need to think of ways we can benefit from this.
- The new Club website may make it possible to sell merchandise on-line and open another way for sponsors to help.

8. Sailing Scholarship

DM and GS have met the student we sponsored to go on the Roseland Youth Trust, sailing trip. She has agreed to come to the Club and talk about her adventure.

Next meeting: 7pm, 30th November 2022.